

**HOT SPRINGS PUBLIC SCHOOLS
BOARD OF TRUSTEES
HIGH SCHOOL LIBRARY
Wednesday, July 10, 2024
7:00 p.m.
REGULAR BOARD MEETING**

CALL TO ORDER (7:00 pm)

1. Roll Call:

Absent: Lynette Ek

2. Pledge of Allegiance

3. Trustee Explanation of Procedures

Visitor Sign-In: Nancy Winebrenner, Justin Silva, Tina and Ava Bouquet, and
Michele Bangen

4. Public Participation

5. Correspondence

- a. Audit Conclusion Governance Letter

MINUTES

6. Approval of minutes from the June 12, 2024, board meeting. Move to approve the minutes of the June 12, 2024, board meeting as presented.

Christensen/A. DePoe (P)

WARRANT'S REPORT

7. Approval of Claim Warrants

Move to approve the warrants for claims #20323 – 20390 (\$53,555.50) as presented.

Christensen/White (P)

8. Approval of Payroll Warrants

Move to approve payroll warrants #43823 – 43868 and ACH transactions (\$99,795.70) as presented.

White/A. DePoe (P)

9. Approval of Extracurricular Activity Checks

Move to approve the extracurricular activity checks as presented.

White/A. DePoe (P)

SUPERINTENDENT'S REPORT

- Doris Mountain Summit
- Legal Update- Title IX rule changes and Out of District Students
- STEM Summer Camp- July 9th – 10th.
- August PIR preparation in progress.
- 2024 Accreditation Report - Full Report Embargoed until 7/19/2024
 - Hot Springs Elementary District - Regular
 - Hot Springs High School - Advice Regular
 - Hot Springs 7-8 – Regular

HOT SPRINGS PUBLIC SCHOOLS
BOARD OF TRUSTEES
REGULAR BOARD MEETING

- Discussion items on planning for adjustments for 24-25 school year in absence of levy funds:
 - Activity Fee Increase- per student or flat rate starting 24-25
 - Required fundraising for activities- overnight stays, travel, tournament fees, etc.
 - Reduction of classified hours in 24-25
 - Combining Classrooms in the future/cutting teaching positions starting 25-26
 - Possibly closing school level(s) if future levy in May 2025 does not pass
- Discussion of moving the location of the bus drop-off area to the current high school parking lot. Other students would continue to be dropped off and picked up at the current location in the elementary parking lot. Staff parking would be moved to along the highway, where the buses currently park for drop off and pick up.

NEW BUSINESS

10. Petition To Void May 7, 2024, Levy Election Result

Move to authorize Elizabeth Kaleva to submit a response to the petition to void the results of the May 7, 2024 election, acknowledging the error and voiding the results.

White/R. DePoe (P) Christensen Abstained

Trustee Christensen filed a petition to void the results of the May 7, 2024, election based on the failure to send out over 100 absentee ballots to voters legally registered to vote. The levy election passed by only 3 votes, and the failure to send out the absentee ballots in question could have affected the outcome of the election. Mrs. Kaleva advised the board that the best course of action is to authorize Mrs. Kaleva to respond on behalf of the Board and to acknowledge and accept the petition to void the election. If the Board chose to challenge the petition it would be costly, and the outcome would most likely not be in the District's favor.

11. 2022-2023 Audit Review

Business Manager, Carmen Jackson, informed the Board of the 2022-2023 audit findings. The findings included the general fund cash deficit, budget overdraft, and student activities internal control. In response to these findings, the District has developed a plan to reduce the cash deficit beginning in fiscal year 2024 using Impact Aid and Title I Federal funding dollars to supplement the general fund. The budget deficit finding is a result of overspending the general fund budget authority in fiscal year 2023, it is a one-time finding that will not be repeated in 2024. Finally, the student activities internal control finding has been repeated over the past few years. The activity account custodian has been working to improve the internal controls regarding the activity accounts under the auditor's guidance.

12. Recommend to Approve/Disapprove the Quote for Expanded Keyless Access. Move to approve the quote for the expanded key access with the addition of a video station at the elementary door that opens to the playground.

Christensen/White (P)

HOT SPRINGS PUBLIC SCHOOLS
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Any Time Lock and Safe submitted a quote for \$11,045.55 to expand the keyless access system to include the main office and the teacher's lounge in the high school, and to expand the buzz-in system with additional video door stations at the breezeway doors.

Discussion was held regarding the availability of funds to support this project, the gym project, and any future needs. The District currently has a fund balance of \$37,236 in the Building Fund. In addition, it is projected that the District will receive an additional \$50,000, approximately, in fiscal year 2025. These funds can only be used for building and maintaining the District's facilities.

13. Recommend to Approve/Disapprove Cancellation and Reissuance of stale-dated payroll warrants:

Move to approve the cancellation and re-issuance of the following stale-dated payroll warrants.

White/Christensen (P)

- a. 43853 5/22 \$46.17
- b. 43854 5/22 \$46.17
- c. 43855 6/22 \$272.05
- d. 43856 10/22 \$33.91
- e. 43857 12/23 \$741.90
- f. 43858 12/23 \$386.99

14. Recommend to Approve/Disapprove Cancellation of stale-dated claim warrants:

Move to approve the cancellation of the following stale-dated claim warrants.

Christensen/White (P)

- a. 41987 9/23 \$66.99
- b. 42058 11/23 \$275.00

15. Recommend to Approve/Disapprove Increase in Adult Meal Prices to \$5.00

Move to approve an increase of the adult meal prices for breakfast and lunch to \$5.00 per meal.

White/A. DePoe (P)

16. Recommend to Approve/Disapprove 2024-25 Substitutes:

Move to approve the following substitutes for the 2024-25 school year.

Christensen/A. DePoe (P)

- a. Elena McAllister
- b. Dwight Bowen
- c. Tara Key
- d. Whitney Buchanan
- e. Ryan Kraus
- f. Randii Batholomew
- g. Lyn Nielson - Kitchen
- h. Tammy McAllister

HOT SPRINGS PUBLIC SCHOOLS
BOARD OF TRUSTEES
REGULAR BOARD MEETING

17. Recommend to Approve/Disapprove Karly Lawson as a Volunteer High School Volleyball Coach.
Move to approve Karly Lawson as a volunteer high school volleyball coach for the 2024-25 school year.
Christensen/White (P)
18. Recommend to Approve/Disapprove 2024-2025 Individual Transportation Contracts
Move to approve the 2024-2025 Individual Transportation Contracts as presented.
Christensen/White (P)
19. Recommend to Approve/Disapprove 2024-2025 Out-of-District Attendance Agreements
Move to approve the 2024-2025 Out-of-District Attendance Agreements as presented.
White/A. DePoe (P)

OLD BUSINESS

AUGUST AGENDA ITEMS

ADJOURN 8:01 p.m.